

**IMPORTANT INFORMATION REGARDING  
THE FUNDAMENTALS OF ENGINEERING (FE) AND  
PRINCIPLES AND PRACTICE OF ENGINEERING (PE) EXAMINATIONS  
SPRING ADMINISTRATION – April 2013**

There are two steps in the exam registration process:

- ❑ You **MUST** submit the application and applicable fees to the **Tennessee Board** office by the following deadlines:
  - **January 1** (FE exam—individuals with degrees)
  - **February 1** (FE exam—senior students)
  - **December 1** (PE exam—new applicants)
  - **January 1** (PE exam—registrants adding an exam discipline)
  - **February 1** (PE exam—retake requests)
- ❑ Following approval by the Tennessee Board to sit for the exam, you **must** register with NCEES at [www.ncees.org](http://www.ncees.org) to reserve your seat for the exam. Click on “Exams” and follow the link to Exam Registration. You will then select “Tennessee engineering” and follow the instructions for registration. Registration will open on December 17, 2012. **The NCEES registration deadline is February 21, 2013.**

**If you do not complete the final step of the exam registration process, you will not be able to sit for the exam even though you have paid the exam fee.**

**Deadlines for applying, paying your fee AND registering to reserve your seat with NCEES are strictly enforced. There are no exceptions and absolutely no late applications or registrations will be accepted.**

**You are advised to apply and register well before the deadlines!**

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**ADDITIONAL NOTES**

Disability and religious accommodation requests must be submitted to NCEES by February 21, 2013.

All FE exam candidates must declare which afternoon depth module they wish to take when registering with NCEES. The following depth modules are available: Chemical, Civil, Electrical, Environmental, Industrial, Mechanical, and Other Disciplines. Candidates for the Civil and Mechanical PE exams and the Structural Engineering exam must also declare a depth module when registering with NCEES.

Please visit the NCEES website at [www.ncees.org](http://www.ncees.org) for more information about the exams, including study materials, exam specifications, the exam scoring process, and materials permitted and not permitted in the examination room, including approved calculators.

You may contact the Board office at:

Tennessee Board of Architectural and Engineering Examiners  
500 James Robertson Parkway  
Nashville, TN 37243-1142  
615-741-3221 or 800-256-5758  
[ce.aeboard@tn.gov](mailto:ce.aeboard@tn.gov)  
[www.tn.gov/commerce/boards/ae](http://www.tn.gov/commerce/boards/ae)